

Below is a list of eligible online classes to use to complete .8 continuing education units / 8 hours of instruction prior to the Boot Camp for Beginners Workshop on June 1 –3.

You may choose any of the classes as long as you accumulate a minimum of .8 ceus. These are self-paced classes and you do not need to finish them at one sitting. However, all online credits must be accumulated by the time of the conference for you to receive the total 3.2 ceus needed for level VII certification.

Please contact Betsy Hull, continuing education coordinator for the required library coupon code prior to registering for the class. Her phone number is 517-373-3746 and email hullb1@michigan.gov

To register for the classes go to WebJunction.org and follow instructions to set up an account. It's easy. The Library of Michigan provides these classes through WebJunction at no charge to you. Here is a link to help you: [Tips for Enrolling in WebJunction Courses](#)

Print the certificate of completion once you are finished with each class. You will need to bring these certificates with you to the workshop to verify your ceus.

Topic	Category	Class	Course ID	CEUs
Library Services	Children	Reaching Reluctant Readers	UNT_RelReader	.2
Library Services	Children	Trends in Children's Literature	UNT_TrendsChLit	1.5
Library Services	Technical Services	Weeding is Not an Option	UNT_Weeding	1.5
Library Services	Reference and Information Resources	Harnessing the Internet	UNT_HarnessingInt	1.5
Library Management	Marketing	Retailing and Techniques in Libraries	UNT_Retail	.2
Library Management	Budget and Finance	Understanding Budgets	UNT-Retail	1.5
Library Management	Policies and Procedures	Copyright Basics	UNT-UndBudgets	1.5
Customer Service	Ethics and Values	Ethics in the Real World	UNT_EthicsRealWorld	1.5
Customer Service	Customer Service	Managing Difficult Patrons	UNT_DiffPatrons	1.5
Customer Service	Customer Service	Providing Excellent Customer Service in a Multicultural Environment	UNT_Multicults	.2
Customer Service	Interpersonal	Leadership for Libraries	UNT_Leadership	1.5
Customer Service	Learning	Influence: Even When You Don't Have Power or Authority	UNT_Influence	1.5